

## Eligible Activities

The Law Society's continuing professional development program allows lawyers to meet the requirement in a way that matches their own professional goals and learning preferences. The program is straightforward for lawyers and education providers.

Activities that qualify for CPD Credit

### Courses

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### Online Interactive Programs

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### Local Bar and CBA Section Meetings

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### Study Groups

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### Teaching

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### Writing

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### Mentoring

Mentoring, for purposes of continuing professional development (CPD) credit, is a relationship in which a lawyer with experience or expertise in a practice area or practice skill (the "mentor") provides guidance or advice in support of the professional or practice goals of another lawyer, or an articulated student in another firm, who requests assistance (the "mentee") (Rules 3-26 and 3-30). Mentoring can be either face to face or by telephone, including real time videoconferencing or by electronic means.

#### Accreditation of a mentor

The Credentials Committee, on a referral by the Executive Director or on the recommendation of the Discipline Committee, Practice Standards Committee or its own motion, can deny a mentorship proposal where sufficient concern exists about the suitability of the proposed mentor.

#### Recording mentoring credits

When the requirements of the mentorship plan have been completed, the mentor must log in and mark the plan as complete. The mentee's record will automatically be updated. The six hours must have been completed before the mentor marks the mentorship plan as complete.

**The following provisions apply to mentoring:**

- A lawyer who has engaged in the practice of law in Canada, either full or part-time, for 7 of the 10 years immediately preceding the current calendar year, and who is not the subject of an order of the Credentials Committee under Rule 3-18.31(4) (c), is eligible to be a mentor principal.
- Mentoring credit is available for mentoring another lawyer or an articling student, but not for an articling principal mentoring one's own articling student.
- Mentoring credit is not available for mentoring a paralegal.
- Mentoring goals must comply with the subject matter requirements applicable for any other CPD credit.
- Mentoring must not be file specific or simply answer questions about specific files.
- A mentor is entitled to 6 hours of credit per mentee, plus another 6 hours (for a total of 12 hours) if mentoring two mentees separately. If two or more mentees are mentored in a group, the mentor is entitled to 6 hours, and each mentee is entitled to 6 hours.
- Credit is for time actually spent together in the mentoring sessions, and can be face to face or by telephone, including real time videoconferencing.
- Mentoring by email or similar electronic means qualifies for credit.
- There is no minimum time for each mentoring session.

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**The following activities will not be approved:**

- activity designed for or targeted primarily at clients
- pro bono activities

No credit is available for activities repeated within the same calendar year.