

Mentoring Plan Application Form

Note: You can receive credits for time spent mentoring. *This form is to be filled out by the mentor. Complete one application for each mentee unless the mentees are being mentored at the same time. Please note that you may not submit a mentoring plan if the mentee is your current articling student.* Also, if the mentor has a professional conduct record, the application may be delayed.

Getting credit for a mentorship is a 3-step process:

1. The mentor completes the Mentorship Plan Application. Complete one application for each mentee unless the mentees were mentored at the same time. Please note, if the mentor mentors two mentees at the same, the mentor will receive a maximum of 6 credits for the mentorship plan.
2. Await approval for the mentorship plan via email. Wait time for approvals is approximately 2 weeks. You can edit the plan while awaiting approval. Once the plan is "Under Review" or "Approved" you can add additional information to your plan. You may view the status of your plan under *Your CPD Details > Your Requests*.
3. Once the plan has been approved and the requirements of the mentorship plan have been completed, the mentor needs to return to their CPD form to record the credits:
 - under *Your CPD Details > Your Credits* click on the mentorship plan name;
 - enter the number of hours completed in the box provided;
 - click "get credit".

Note: *The mentee's record will automatically be updated once the mentor has confirmed that the plan has been completed.* (The mentor and mentee are eligible to receive a maximum of 6 credits hours per mentorship, regardless if the mentor spends more than 6 hours with a mentee.)

Credits are granted for mentoring accomplished by December 31st of each year.

Eligibility *

Eligibility to be a Mentor

To qualify to receive credit as a mentor, a lawyer must have engaged in the active practice of law in Canada for 7 of the 10 years immediately preceding the current calendar year.

I certify that I have practiced law in Canada for 7 of the 10 years immediately preceding the current calendar year:

Yes No

Mentee's status

Is the mentee a student or a member of The Law Society of British Columbia?

Yes No

Mentee's name *

<input type="text" value="Enter Last Name"/>	<input type="button" value="Search"/>
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Enter the mentee's last name by using the search above, results will appear in the space below.

2nd mentee

Will you be mentoring a second mentee at the **same time**?

Yes No

i Note: If you are mentoring two mentees at the same time, the maximum credits the mentor will receive is 6 credits for this mentorship plan.

Credits requested for year *

2019	<input type="button" value="v"/>
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Meeting method *

(choose all that apply)

- Face to Face
- Phone
- Real-time Communication
- Email or Similar Electronic Means

Your expertise *

i As a mentor, please provide a brief description of your expertise or experience in the subject areas in which your mentee wishes guidance. *Note:* The mentee will also be able to see this information.

Mentoring plan *

i Please describe the mentee's specific development and learning goals for this mentorship. *Note:* The mentee will also be able to see this plan.

Meeting Plan *

I certify that we plan to meet for a minimum of 6 hours over the course of the year:

Yes No

Comments

Submit Your Request

* Required fields